

## WELCOME TO THE HALIBURTON SCHOOL OF ART + DESIGN

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We're looking forward to having you with us in the inspirational Haliburton Highlands. The following details will assist you with your preparations.

### **Locations:**

All courses, unless otherwise specified, are held at the Haliburton Fleming College campus, located at 297 College Drive. Please refer to our online map of Haliburton village to assist you with travel.

### **Hours:**

Your classes will run from 9:00am to 4:30pm, Monday to Friday, unless otherwise specified, with an hour midday lunch break.

### **Food and Beverages:**

There is a small servery on campus open Monday to Friday, 8:30am to approximately 1:30pm. Additionally, there is a microwave and refrigerator available for your use.

### **Accommodation:**

Browse options at Places4Students – search “Fleming College – Haliburton” and then click Property Listings. Additional accommodation information is available through the Haliburton Highlands Tourism department which can also be reached at 1-800-461-7677. We recommend that you inquire about cancellation policies. In our experience, the hosts are very co-operative but it's best to clarify to avoid a situation where you lose your accommodation fees if we or you need to cancel your course (which we will notify you of 2 weeks prior).

### **Materials you need to bring:**

Where applicable, a list of materials necessary for your course is included in this document. Minimal materials are available for purchase on site (unlike previous years, we may NOT have an art supplier on site) – we suggest you bring everything with you. Please feel free to check the status of your course if you are concerned about investing in materials. There are some limited arts supplies available at local retail outlets.

### **Course Cancellations:**

All courses are subject to cancellation in the event of insufficient registration or public health directives. Should your course be cancelled due to insufficient registration, you will be notified 2 weeks in advance of course start by email and/or phone on file. Ensure that we have an alternate means of reaching you if you will not be at home. Assume that your course is running as scheduled unless you hear otherwise. You are eligible for a full refund of fees or the option of transferring to another course within the current HSAD schedule (pending space availability) if the college cancels a course.

**Refund Policy:**

- If You Cancel: All notifications of cancellation must be received in writing. If you cancel any time up to 14 days prior to course start, you will receive a full refund, less a \$25 administrative fee. If you cancel later than 14 days prior to course start, fees will not be refunded. This policy applies in all circumstances due to our commitment to students and instructors two weeks prior to course start. Should you be able to attend a different course within the current schedule/year we would be happy to attempt to accommodate you, pending space availability.
- Courses are non-transferable.
- Notification can be received by email at [askus@hsad.ca](mailto:askus@hsad.ca), or fax, (705) 457-2255.

Please don't hesitate to contact us if you have any questions or concerns. I'm confident your time with us will be inspiring, challenging, and rewarding.

Regards,

*Mackenzie Jenkins*

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**(PLEASE SEE COURSE MATERIALS/INFORMATION PAGE BELOW)**

## MATERIAL LIST

### Gel Plate Monoprints: Creative Printmaking Without a Press (ARTS2589\_41)

Instructor: Kim-Lee Kho

**Mandatory Studio Safety Practices apply – See below**  
**NO OPEN-TOE OR HEEL SHOES IN THE STUDIO**

***A \$30 material fee payable to the instructor will be needed on your first day of class. The material fee includes the use of both consumable and reusable materials and tools to enable you to have a rich learning and artistic experience in this medium and course, saving you from having to source, purchase in excess or transport them.***

#### Please bring:

- **gel plate:** one 8x10", recommend having two in different sizes/shape, e.g. 6x6" (or 12x12")
  - recommended brands: Gel Press or Gelli Arts (Speedball is often too sticky)
  - one could be homemade if you've made test prints with it in advance & know it works (a recipe is available on request)
- **brayer:** 4" soft rubber; optional: 2" for different effects, 6" for large plates
- **acrylic paints:** medium viscosity works best, e.g. Liquitex Basics and craft paints; A variety of colours, be sure to include Titanium White. *Printmakers:* Akua inks can be used in addition.
- **2-3 plastic palette knives:** offset style, like a trowel, plus a **palette**
- **3 to 5 synthetic brushes,** 1/2" and 1" flat, plus 1 or 2 tapered; *optional:* another size/shape
- **some form of retarder** (slows drying), options include acrylic polymer medium (fluid, not gel (e.g. gloss or semi-gloss medium, matte medium) and/or "retarder" additive for acrylics. **Best options:** Golden Open medium or Golden Glazing Liquid.
- **basic papers to print on:** smooth (or almost smooth), mixed media paper (e.g. Strathmore Vision or Canson XL) recommended as it's suitable for wet & dry. The instructor will supply many additional papers to try.
- *Optional papers:* printmaking paper (e.g. Stonehenge), Japanese or card stock (available acid-free (often) from Michaels or Staples).
- **clean scrap paper** (bond or newsprint) for brayering excess paint off
- **clean-up supplies:** water (container and spray bottle), baby wipes, alcohol-based hand sanitizer gel, eg Purell, paper towels
- *optional but recommended:* a small bottle of baby oil
- **cut & glue tools:** scissors, precision craft knife, e.g. x-acto or Olfa if you already have; small cutting mat or sturdy cardboard, *if you have*
- **Everyday or household items** – look for raised patterns or textures, or perforated designs (cutouts that will act like stencils), simple or interesting shapes and contrasts in

size, shape, design, and texture. **Check packaging, recycling + household supplies** for interesting things.

**Here are some ideas:**

- ribbed whether plastic, rubber, sturdy paper, or corrugated cardboard;
- mesh of some kind, or more than one kind (e.g. produce bags);
- bubble wrap or something else for a polka dot effect;
- cheesecloth or cotton gauze pads for woven effect;
- plastic/rubber texturizing tools, e.g. Catalyst tools, if you have them
- a sponge (or more than one texture type)
- a few objects with interesting shapes to press into the paint (e.g. fabric ribbons of different widths, large washers, plastic bottle lids, tile spacers, pipe insulation etc.)
- interesting textures to press onto a plate, e.g. non-slip mat, gutter mesh, cling wrap

Select objects that will not damage the surface of your plate – take special care with metal

Other art items if you have them or wish to buy:

- commercial stencils
- paint pens (water-based, nothing that smells), eg pigment-based, watercolour, acrylic - black and white are most versatile, add a bright colour if you can
- rubber stamps (a few versatile ones, if you have them)

*Please check the status of your course before purchasing materials!*

**AN ART SUPPLIER WILL BE ON CAMPUS MONDAY AND WEDNESDAY,  
JULY & AUGUST**

Please ensure that you are aware of our refund policy as outlined in our brochure.

## MANDATORY STUDIO SAFETY PRACTICES

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Your health and safety is our priority. Our studio environments can have a number of objects, tools and chemicals that require personal protective equipment (PPE) or other consideration for your wellbeing. All persons (including faculty, staff and students) are asked to observe the following while in the shops and studios:

- **Wear sturdy and appropriate shoes such as sneakers, closed leather shoes or work boots – *open-toed shoes, flip-flops or high heels are not allowed***
- **No long, dangling clothing or accessories** (scarves, flowing sleeves, chains, long necklaces, etc.)
- **Long hair must be tied back**
- **No bare skin if exposure to chemical or tools/machinery is likely**
- **Appropriate PPE is mandatory when operating tools and equipment within the studios.**  
Please consult with the faculty or studio technician to determine the appropriate PPE required for specific machines and studio processes.

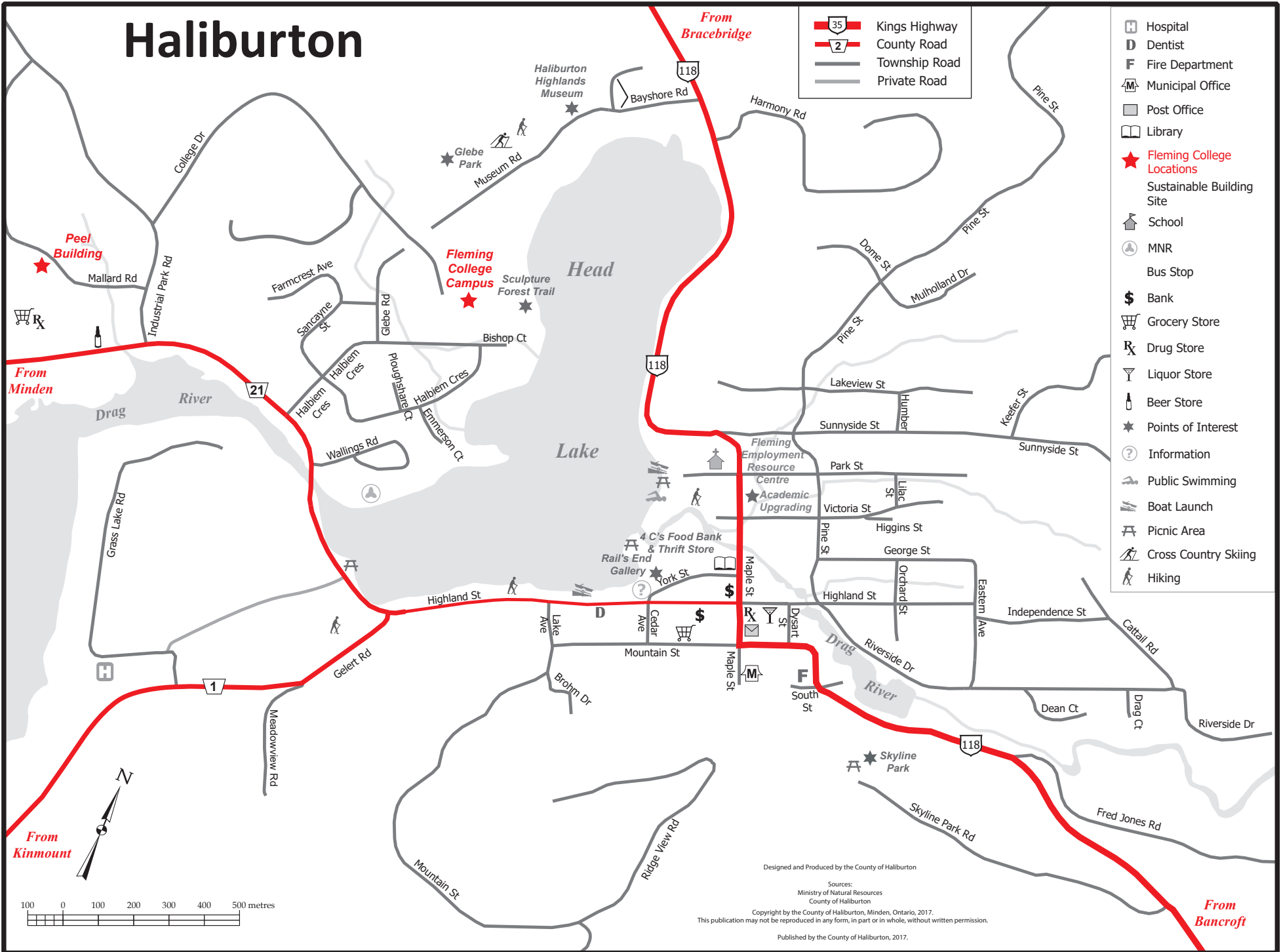
**Fit tests** are required for courses requiring a respirator as noted on your material list. Arrangements will be made on site.

As these are mandatory safety practices, we will follow up directly with students who may have overlooked the above. Individuals may be asked to address any concerns before continuing to work in the studio.

Be sure to buy appropriate, good quality safety articles and equipment i.e. safety boots, protective eyewear, hearing protection, work gloves, x-acto knives, etc. – ask your supplier for advice.

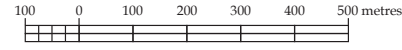
**Your cooperation is appreciated.**

# Haliburton



Kings Highway  
 County Road  
 Township Road  
 Private Road

- Hospital
- Dentist
- Fire Department
- Municipal Office
- Post Office
- Library
- Fleming College Locations
  - Sustainable Building Site
  - School
  - MNR
  - Bus Stop
  - Bank
  - Grocery Store
  - Drug Store
  - Liquor Store
  - Beer Store
  - Points of Interest
  - Information
  - Public Swimming
  - Boat Launch
  - Picnic Area
  - Cross Country Skiing
  - Hiking



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